



THE NEXT STEP SCHOLARSHIP APPLICATION APPLICATION PROCESS

1) Scholarship Requirements:

- a. You Must Be Active in Recovery: You must attend meetings, have a home group and a sponsor, do service work, and have a minimum of six consecutive months of recovery (clean and sober).
- b. You Must Demonstrate Financial Responsibility: You must be gainfully employed and have made financial restitution for any past debts or be in the process of doing so.
- c. You Must Be Enrolled or Planning on Enrolling in School: You must be enrolled or planning on enrolling in an Associate program, Bachelor’s degree program, graduate degree program, vocational or technical school program
- d. You Must Live in the Greater St. Louis Area: All scholarship recipients must live in the greater St. Louis area, but they may attend schools outside of the area.
- e. You Must Follow All Deadlines and Scholarship Requirements
 - In order to schedule an interview, your Scholarship Application, including Essay and Sponsor Letter of Recommendation must be received by May 1st. Failure to provide these prior to the deadline will result in immediate rejection of application.
 - All deadlines for submission (grades, schedule, etc.) throughout the year will be communicated via email. Failure to follow deadlines will result in forfeiture of scholarship.
 - All recipients must submit a transcript each semester. *Dropping a class after the refund date during the previous semester may affect your scholarship.*

- 2) **Filling Out the Application**: Type or print in ink. Use additional sheets of paper when needed, labeling each sheet with your name and birth date. Applications are considered by the Scholarship Committee, which submits names to The Next Step Board for approval.
- 3) **Sponsor Letter of Recommendation Needed**: A letter of recommendation is required from your sponsor. Ask your sponsor to send a letter of recommendation to: *The Next Step, Attn: Scholarship Committee*. Inform them that a member of the scholarship committee may contact them.
- 4) **Verification of Employment**: Verification of current employment is required. A member of the scholarship committee will contact your employer to verify employment.
- 5) **Interview**: An interview with the scholarship committee will be held with each qualifying candidate.

Submit application and letter of recommendation to:

**The Next Step – Scholarship Committee
P.O. Box 440413
St. Louis, MO 63144**

NOTE: Packets will be considered complete when the application and letter of recommendation are received by the deadline of May 1st. Incomplete or late packets will not be considered.

Information provided by the applicant and authorized person(s)/agencies will be held in confidence and shared only with individuals connected to The Next Step.

DEADLINE: MAY 1st

Deadline applies to the application form, essay, and letter of recommendation. Those who do not meet this deadline cannot be considered.

INTERVIEWS:

Applicants will be notified of dates, times and location of interview sessions.

SCHOLARSHIP AWARDS:

You are applying for a scholarship that will apply to the Fall and Spring semesters. The maximum scholarship amount awarded for the combined semesters is \$3,000. Monies are paid directly to the educational institution. No monies will be paid directly to the recipient. Applicants must also agree to keep the Board up to date on pertinent issues or changes related to finances, recovery, employment, service work, and education.

Name _____ Date of Application _____

Name _____ Birth Date _____ Application Date _____

Address _____ City/State _____ Zip code _____

Home phone _____ Cell phone _____ E-mail _____

Application for Semester (check one or both): Fall _____ Spring _____

Have you ever been awarded a scholarship from The Next Step? _____

How did you hear about TNS Scholarship? _____

If you were previously awarded funds from The Next Step, please list the school year and total amount of assistance received.

School Year _____ - _____ Amount of assistance \$ _____

EMPLOYMENT

Does your employer assist with tuition costs? Yes ___ No ___

Current employer _____ Supervisor _____

Address _____ Phone _____

Dates of employment _____ Hours per week _____

Current employer _____ Supervisor _____

Address _____ Phone _____

Dates of employment _____ Hours per week _____

Previous employer _____ Supervisor _____

Address _____ Phone _____

Dates of employment _____ Hours per week _____

RECOVERY PROGRAM

Which 12-Step recovery program do you attend (AA, NA, HA, CA, Etc)? _____

12-Step sponsor _____ Phone _____

Your Home Group _____ Dry date: _____ Years in 12-step program _____

Years in other program(s) _____ Describe: _____

Please describe your current service/volunteer work: _____

Are you willing to volunteer to work on a The Next Step fundraising project? ____ Yes ____ No

FINANCES

Discuss past debts, which you have or for which you are making restitution. Include the total amount of your outstanding debt(s).

TOTAL AMOUNT OF OUTSTANDING DEBTS: \$ _____

Income & Expenses: List **monthly** income and expenses from the following sources:

Monthly Income

Employment	\$ _____
Allowance	\$ _____
Child support	\$ _____
Family support	\$ _____
Alimony	\$ _____
Trusts	\$ _____
Investments	\$ _____
Other (Explain)	\$ _____
Total	\$ _____

Monthly Expenses

Rent/Mortgage	\$ _____
Utilities	\$ _____
Phone	\$ _____
Car Insurance	\$ _____
Health Insurance	\$ _____
Rent/Home Insur.	\$ _____
Credit Card Payments	\$ _____
Child Support	\$ _____
Alimony	\$ _____
Loan Payments	\$ _____
Tuition	\$ _____
Debts/Restitution	\$ _____
Food	\$ _____
Car Payment	\$ _____
Fuel	\$ _____
Legal Expenses	\$ _____
Family Restitution	\$ _____
Cell Phone	\$ _____
Entertainment	\$ _____
Summer School	\$ _____
Other (Explain)	\$ _____
Total	\$ _____

List Any Other Educational Resources You Receive: Please provide the amount and an explanation below:

Scholarships _____

Grants _____

Tuition Reimbursement or Loans _____

TOTAL EDUCATIONAL RESOURCES \$ _____

EDUCATIONAL HISTORY:

Check the ones that apply:

- ____ **High School:** Last grade completed _____
- ____ **GED:** Check your progress: In Process ____ Completed ____
- ____ **Community College:** Transfer hours _____ Associate's degree hours _____
- ____ **University:** BS/BA hours _____ Master's hours _____ PhD hours _____
- ____ **Vocation/Technical School:** Courses completed _____
- ____ **Business College:** Courses completed _____
- ____ **Military:** Training received _____

ENROLLMENT:

Are you currently enrolled? _____ Where? _____ Which Semester? _____

When do you expect to graduate? _____

What is your field of study? _____

How many Credit Hours are you currently enrolled in? _____

How many hours will you be taking in the upcoming semester? _____

Cost per Credit Hour? _____

Have you ever enrolled at this level of education before? _____

Explain: _____

Grades from your last semester in school (list courses and grades): _____

FINANCIAL ASSISTANCE REQUEST:

Check the ones that apply and give estimated amounts.

- ____ Tuition (Fall) \$ _____
- ____ Textbooks (Fall) \$ _____
- ____ Tuition (Spring) \$ _____
- ____ Textbooks (Spring) \$ _____

SHORT ESSAY:

Type a short essay that explains your plans and why you feel you are a good candidate for this program. Attach your typed essay as the last page of the packet. Include your name and birth date at the top of your essay. Include answers to the following questions with your essay.

1. What is your academic or vocational goal?
2. How will achieving this goal change your life or the life of others?
3. Why should The Next Step help you reach this goal?

READ THE FOLLOWING. SIGN TO ACKNOWLEDGE YOUR UNDERSTANDING OF THE REQUIREMENTS.

I have read and understand the Requirements and Deadlines, and understand that, if I am awarded, I will be ineligible to receive my funds if these guidelines are not followed. I certify that all of the information given to The Next Step is true and accurate. I understand that the decisions regarding my application are based upon the information that I have provided. I authorize The Next Step to examine, verify and discuss my employment, recovery program, academic and/or financial records and other information that applies to me in connection with this application. Also, I agree to keep the Board up to date on pertinent issues and changes related to my recovery and education. Should I be awarded a scholarship, I grant The Next Step permission to utilize my likeness in any photographs or videos without fee or any claims relating to said photographs or videos.

Signature of applicant

Date